

# Admissions Policy 2021- 2022

The George Eliot School



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## Admissions Policy 2021 - 2022

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# The George Eliot School Admissions Policy 2021-2022

## 1. Introduction

- 1.1 The George Eliot School is a co-educational secondary school catering for students from the age of 11 through to age 16. The School is an academy and is part of the Midland Academies Trust, which acts as the admissions authority.

## 2. Admissions into Year 7

### 2.1 Applying for a place

Arrangements for applications for places at the beginning of year 7 are made in accordance with the Local Authority's co-ordinated admission arrangements. Therefore, applications must be made directly to the Local Authority in which the child lives. In the summer term, parents of all Year 6 children are provided with the appropriate information required to make an application. This includes the timetable to be followed and the closing date for applications. Details are also available on the Local Authority's own website [www.warwickshire.gov.uk/admissions](http://www.warwickshire.gov.uk/admissions). Details of open events for parents and their children can be found on the school's website [www.george-eliot.warwickshire.sch.uk/](http://www.george-eliot.warwickshire.sch.uk/) and within the prospectus.

### 2.2 Published admission number

The published admission number for year 7 at The George Eliot School is 190. When the number of applicants for this age group is below this number, then all applicants will be admitted.

### 2.3 Oversubscription criteria

Where the number of applications for admission is greater than the published admission number and after the admission of children with statements of Special Educational Needs where the school is named on the statement, applications will be considered against the criteria below and in the order in which they are set out:

- i. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. See appendix 1 for a definition of an adoption order and a residence order<sup>i</sup>.
- ii. Children living in the priority area<sup>ii</sup> who will have a sibling<sup>iii</sup> at the school at the time of admission. See appendix 1 for a definition of the priority area and a sibling.
- iii. Other pupils living in the priority area.
- iv. Children living outside the priority area who will have a sibling at the school at the time of admission.
- v. Other children living outside the priority area.

Within each oversubscription category, decisions are based on the distance between the child's home address<sup>iv</sup> and the school site, with priority going to those living nearest the school. This applies equally to those living inside and outside the county boundary. See appendix 1 for a definition of home address.

### 2.4 Tie break when applying the oversubscription criteria

In the event of a tie between two or more applicants who cannot be separated when applying the oversubscription criteria, a process of independently verified random allocation will be used to allocate spaces

### 2.5 Late applications

All applications received up to and including 31 October of each year for the following academic year

will be treated as on time. Applications received after this date will be considered to be late and may not be processed until after the following 1<sup>st</sup> March.

### **3. Waiting Lists**

- 3.1 Where in any year The George Eliot School receives more applications for places than there are places available, a waiting list will operate until 31<sup>st</sup> December of the same year. This will be maintained by the school and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. At the 31<sup>st</sup> December, the school will contact the parents advising them that their child's name will be removed from the waiting list, unless they confirm directly with the school that they wish for it to remain. This waiting list will then operate until the end of the school year. Children's position on the waiting list and the allocation of places will be determined solely in accordance with the oversubscription criteria outlined in section 2.3 above.

### **4. In-Year Admissions / Admissions other than Transfer at the Start of Year 7**

- 4.1 Parents should apply via the normal in-year admissions procedures as co-ordinated by the Local Authority in which the child lives. If the year group in which a place has been applied for has a place available, then a place will be allocated. In the instance of the school being oversubscribed, the Local Authority will then forward the application form directly to the School which will then consider the application using the oversubscription criteria listed in 2.3, with the opportunity for the child to be placed on the waiting list in accordance with the oversubscription ranking.

### **5. Fair Access Protocol**

- 5.1 The George Eliot School will participate in Warwickshire Local Authority's In Year Fair Access Protocol.

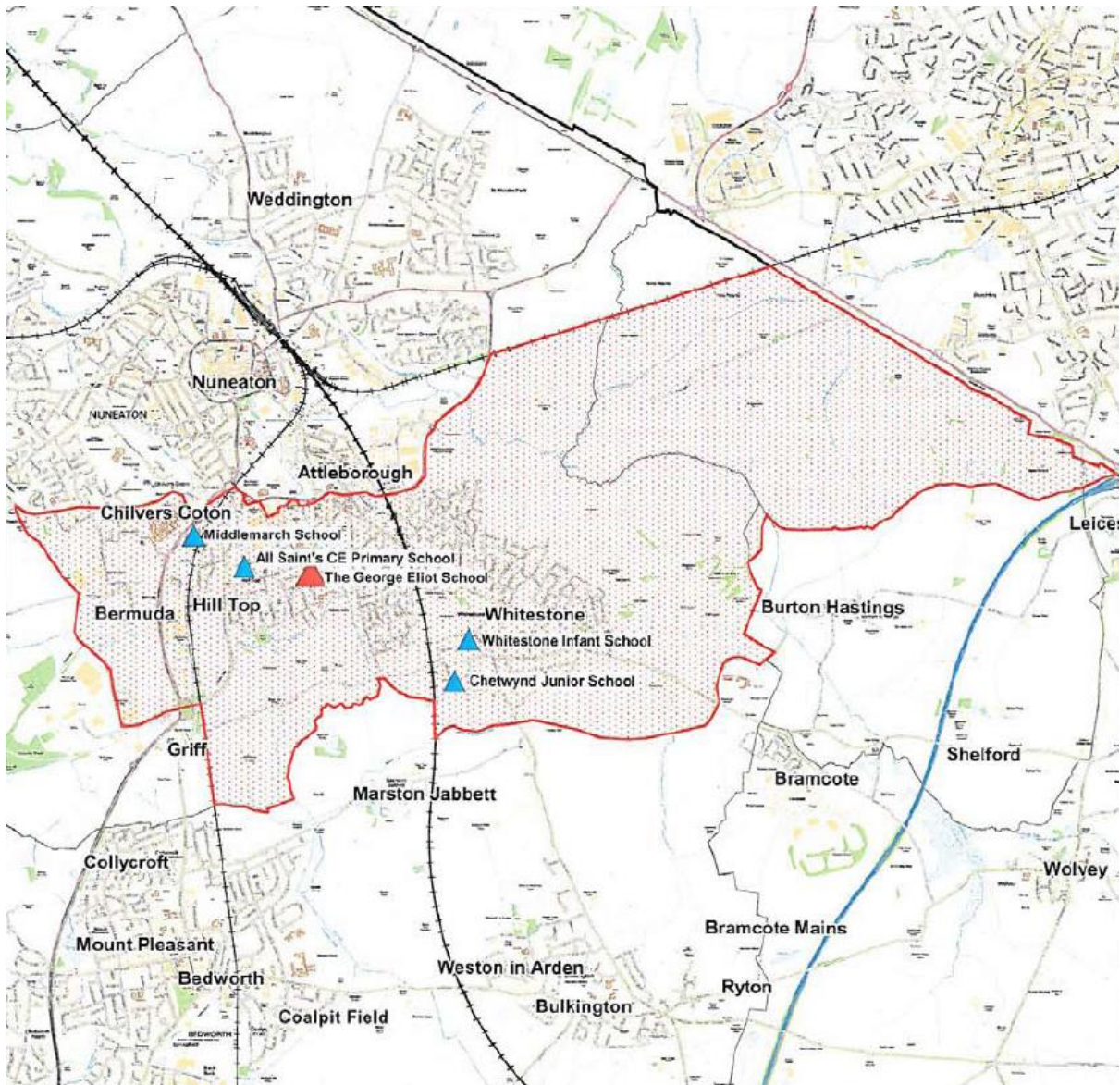
### **6. Appeals**

- 6.1 There will be a right of appeal to an independent appeal panel for unsuccessful applicants. Should a parent wish to make an appeal, then full guidance on what to do, the form to be completed and the name of the organisation running the appeals process can be obtained by contacting the school directly.

## Definitions

<sup>i</sup> An **adoption order** is an order under Section 46 of the Adoption and Children Act 2002. A **'residence order'** is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

<sup>ii</sup> The priority area is outlined below:



From the railway line crossing the A5 the boundary of the priority area follows the A5 as far as the boundary between the parishes of Stretton Baskerville and Burton Hastings. The priority area then follows this boundary as far as the Ashby-de-la-Zouch canal. The southern boundary is formed by the canal as far as the railway line, then up the railway line to the Wembrook and then following the Wembrook as far as the next railway line. The boundary then follows the railway line to the Coventry road following St. David's Way

and Walsingham Drive. The Western boundary is formed by the edge of the Arbury estate. The Northern boundary is formed by Heath End Road, College Street, Avenue Road and Eastboro Way as far as the railway line and railway line as far as the A5.

<sup>1</sup> A **sibling** is defined as:

- I. A brother or sister who share one or both parents, whether or not resident in the same household
- II. A half-brother or half-sister who share one common parent
- III. A step brother or step sister where two children are related by a parent's marriage
- IV. An adopted or fostered child living in the same household under the terms of a residence order
- V. Another child normally in residence for the majority of time in the household for whom the adult in the household has parental responsibility and also has parental responsibility for the child currently attending the school.
- VI. Where the final place in a year group is offered to one of twins, triplets etc. the admissions authority will normally offer a place to the other twin triplet etc. even if that means going over the admission number.

<sup>1</sup> A child's **home address** is considered to be the residential property where the child normally resides/sleeps when s/he attends school. Addresses involved in child minding operations are excluded. Where a child lives with each of their split parents at separate addresses, the qualifying address will be the one where the child spends (i.e. sleeps) the majority of the school week. If the child spends exactly equal amounts of time in the two addresses the parents themselves will be asked to nominate which address they wish to be the child's main address for school admission purposes. Where a school place is allocated on the basis of an address which is subsequently found to be different from the child's home address, that place is liable to be withdrawn. Applications made from the same multiple dwelling, sharing a single Postal Address File and/or where the distance from home to school is identical, where required, individual priority for such applicants within a particular criterion will be set by random allocation (lottery) with an independent person making the draw.

**Distance** will be calculated by the straight line measurement from the centre of the applicant's home address location (as set by Ordnance Survey) to the centre point ("centroid") of the preferred school. (All measurements are subject to prepositional accuracy changes). This applies equally to those living inside and outside the County's boundary. Applications made from the same multiple dwelling, sharing a single Postal Address File and/or where the distance from home to school is identical, where required, individual priority for such applicants within a particular criterion will be set by random allocation (lottery) with an independent person making the draw.

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