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| **Application Form – House Captain** |

This application form is for pupils who are applying for the roles of House Captain and Deputy House Captain

You must fill this form out in BLOCK CAPITALS and use black ink.

Return this form to Reception for the attention of Miss Havard when complete.

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| **Personal Details** | |
| Title (e.g. Mr, Miss): | Surname: |
| First Name(s): | |
| Form: | |
| Form Tutor: | |
| House: | |

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| **Extracurricular** |
| Please list any **after school clubs** you have attended in the last two years. These can include clubs or organisations **inside** the school or **outside** the school. If relevant, include any other organisations or events you have supported. |
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| **Previous Employment or Volunteer Work or Work Experience** | | | | |
| Employer’s name | From  Month / Year | To  Month / Year | Position held | Reason for leaving |
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| **Personal Statement** |
| Please provide your reasons for making this application, relating your qualifications, experience and personal attributes to the position for which you are applying.  Please do not exceed one side of A4 |
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| **References** | |
| Please supply names of two referees. The first is your form tutor. The second can be another adult from inside or outside the school e.g. a club leader. Please ask them to complete the reference form and return it to reception in a sealed envelope for the attention of Miss Taylor. | |
| **Referee 1 – Form Tutor (compulsory)** | |
| Name: |  |
| Form: |  |
| **Referee 2 (optional)** | |
| Forename(s): |  |
| Surname: |  |
| Position/Relationship: |  |
| Organisation: |  |
| Address: |  |
| Telephone Number: |  |
| Email Address: |  |

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| **Candidate Agreement** | |
| To the best of my knowledge and belief, the information contained in this form is accurate. I understand that giving false information, or failure to supply details, will invalidate my application.  I agree to this information being used for legitimate purposes connected with recruitment and selection monitoring and I understand that this record will form the basis of my personnel record if I am the successful candidate. | |
| Signed: | Date: |